

Virginia Community College Case Management System

OPT OUT FORM

Dear Parent / Guardian:

The Virginia Community College System has asked the Virginia Career Coaches to use a Case Management System developed by Chmura Economics and the Virginia Wizard. This tool is designed to help keep track of career planning for students in Virginia high schools. Student information is entered into the system by career coaches at each high school and may be accessed in Richmond by members of the education department. Information to be included: student demographics, state testing ID# (SOLs), career services provided at each grade level, career goals, and postsecondary outcomes.

**If you do not wish** to have your student's information entered in the Case Management System, please sign below and return this form to your high school guidance department. If you have additional questions regarding the Case Management System please do not hesitate to contact the Career Coach at your high school.

Student Name: \_\_\_\_\_

High School

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_