



## Phase III COVID Mitigation Health Plans July 2020

### Local Public Health Conditions

- Our community does have case transmissions. As of July 27, 2020, total number of cases in Waynesboro is 164, with 8 hospitalizations, and 2 deaths. The information about our community was shared by the Virginia Department of Health. Also, there are weekly meetings with the Central Shenandoah Health Department to receive feedback about how to prepare for reopening schools.
- Will your health mitigation strategies vary from the Phase Guidance in any major ways? Our school division will not be able to fully implement the six-foot physical distancing on our school buses. To the greatest extent possible we limit our bus ridership to one student per seat, unless there are sibling groups riding together.

### Planning to Reopen

- Establish a COVID-19 team within the school division and a point person at each school facility.
  - √ Reopening Leadership Team – Dr. Jeffrey Cassell, Superintendent, Mrs. Vermell Grant, Assistant Superintendent, Mr. Tim Teachey, Executive Director of Instruction, Dr. Ryan Barber, Executive Director of Student Services, Mrs. Vonda Hutchinson, Executive Director of Finance, Mr. Jody Lohr, Executive Director of Technology, and Mrs. Amanda McComas, Head Nurse. All of these individuals can be contacted at the Waynesboro Public Schools Central Office located at 301 Pine Avenue in Waynesboro and the phone number is 540-946-4600.
- Point of contact at each school:
  - √ Waynesboro High School- Bryan Stamm, Principal, 540-946-4616
  - √ Kate Collins Middle School- Marcy Nester, Principal, 540-946-4635
  - √ Berkeley Glenn Elementary School- Leola Burks, Principal, 540-946-4680
  - √ Wenonah Elementary School- Tonya Carter, Principal, 540-946-4660
  - √ Westwood Hills Elementary School- Greg Harris, Principal, 540-946-4670
  - √ William Perry Elementary School- Tammy Hipes, Principal, 540-946-4650
  - √ Wayne Hills Preschool Center- Sarah Ross, Principal, 540-946-4626
  - √ Valley Academy- Wayne “C.J.” Van Devander, Director, 540-886-0573
- Contact Information and procedures for reaching the local health department.
  - √ Dr. Laura Kornegay, MD, MPH, District Director, Central Shenandoah Health Department. Our superintendent meets with Dr. Kornegay and her staff weekly and communicates via phone and email as needed. Also, the Executive Director of Student Services and our Head Nurse are in regular contact regarding health services in our school division. The Central Shenandoah Health Department is located at 1414 N. Augusta Street, Staunton, 24401 and the phone number is 540-332-7830.

- Plan for health and absenteeism monitoring/approaches.
  - √ The school division will conduct health screening upon arrival at school. Our school nurses have developed a protocol to limit exposure to students who are sick. Additionally, our school division will increase the disinfection of surfaces, teach hand-washing protocol, and increase the use of hand sanitizer.
  - √ If a health screening reveals symptoms of illness, school nurses, club sponsors, coaches, athletic directors, administrators, teachers, and parents will conduct daily health screenings and communicate with the Head Nurse, the Executive Director of Student Services, and/or the Athletic Director to address emerging symptoms and patterns of absence. Our local health department will be consulted to ensure responses are well-aligned with current recommendations. CDC guidelines will also be referenced.
  - √ Families should notify the school nurse if their child is exposed to COVID-19 and self-quarantine for 14 days. The families of children exposed to COVID-19 will be notified and contact tracing will be conducted by the Health Department. The Health Department will advise families about quarantine protocol. During the quarantine, students will be counted present if the online curriculum is accessed. If the online curriculum is not accessed, the absences will be excused. School Social Workers, School Counselors, and Therapeutic Day Treatment Clinicians will communicate regularly with families and ensure that students have access to remote instructional opportunities during a period of quarantine.
  
- A communication strategy that includes:
  - √ Orientation and training for staff and students specific to new COVID-19 mitigation strategies
    - All staff, including coaches, bus drivers, food service, and custodial staff, will receive training via a COVID-specific health and safety training module prepared by Waynesboro school nurses using guidance from Tracy White, School Nurse Coordinator at the Virginia Department of Education, and the Virginia Association of School Nurses prior to practices, meetings, and activities. They will use this information to establish safe practices and routines within their groups/teams. Employees will have to certify that the training was completed through an electronic form.
  - √ Plans for communication with staff, parents, and students of new policies
    - The Waynesboro Public Schools Phase III COVID-19 Mitigation Health Plan will be posted on the division webpage, as well as the webpages and social media accounts of each of our schools. A separate Health Plan Guideline will be published and shared with students and families who are participating in extracurricular activities during Phase III. Parents will be asked to sign a COVID-19 Extracurricular Waiver before their child participates in activities during Phase III.
  - √ Plans for how to communicate an outbreak or positive cases detected at the school
    - Positive cases or outbreaks will be immediately reported by administrators and coaches/sponsors to our Head Nurse who follow the Phase III COVID Mitigation Health Plans for Waynesboro Public Schools and immediately contact Dr. Kornegay at the local health department for guidance and direction. CDC guidelines will also be referenced.
    - The families of children exposed to COVID-19 will be notified and contact tracing will be conducted by the Health Department. The Health Department will advise families about quarantine protocol.

- Participate in community response efforts
  - √ Our superintendent meets with Dr. Kornegay, Central Shenandoah Health Department District Director, and her staff weekly and communicates via phone and email as needed.
  - √ Our Executive Director of Student Services and Head Nurse are also in regular contact with the local health department.
  - √ Our school division partners with civic leaders, faith-based leaders, and non-profit organizations to support families with community resources, financial assistance, and basic-need support. These partners have supported our families with diapers, baby formula, hygiene kits, and childcare since the pandemic began. Weekly meetings take place to determine areas of need and a coordinated community response.
  - √ The school division identified stakeholder groups to provide feedback on our reopening plans that included community leaders, parents, teachers, administrators, and support staff.
  
- Prepare the division's student health services
  - √ Assure provision of medical-grade PPE for health services staff
    - The Executive Director of Student Services has utilized the supply chain recommendations from the Virginia Department of Education guidance documents to purchase medical-grade PPE for our nurses. Additional PPE is on-hand in Waynesboro and will be distributed to schools and supplies will be regularly monitored so there is not a time when supplies are not available.
  - √ Assure and maintain typical (nonCOVID-19) health services
    - Existing best-practice and Virginia Health Department recommended routines, procedures, and practices will be sustained. Supervision is provided by the Head Nurse in collaboration with our school nursing staff and administrators.
    - All of the training that usually occurs for all staff members will continue and the division will follow legal requirements, policies, and guidance related to health services.
  - √ Provision of mental health services
    - Student Services staff, including the Head Nurse, School Psychologists, School Social Workers, and Board-Certified Behavior Analysts are available for consultation regarding access to school and community mental health resources. COVID-19-specific resources have been purchased and will be implemented in addition to existing processes and practices.
  
- Barriers to Planning to Reopen
  - √ The school division is concerned about transportation due to physical distancing guidelines; however, this is not a barrier to reopening. All of the components of the reopening plan have been addressed after serious consideration by our Reopening Leadership Team.
  - √ There are some areas of concern that are not barriers to reopening at this time:
    - Limited resources and supplies for cleaning, disinfecting, and PPE from vendors
    - Inaccurate or incomplete reporting of symptoms and risk-factors by staff and students
    - Stakeholder adherence to health department guidelines and restrictions when not involved in WPS-sponsored activities which could increase risk-factors
    - Fiscal limitations

## Promoting Behaviors that Reduce the Spread of COVID-19

- Create an education/training plan for staff, students, and families. COVID-19 prevention education (handwashing, staying home if ill, etc.) should be part of staff and student orientations and be sent to all parties before reopening schools and include:
  - √ Hand hygiene and respiratory etiquette
    - The following key components are included in training provided by teachers and health services staff: Hand hygiene is performed by washing hands with soap and water for at least 20 seconds or using hand rub with 60-95% alcohol content until the content dries. If hands are visibly soiled, use soap and water.  
(<https://www.cdc.gov/coronavirus/2019-ncov/hcp/hand-hygiene.html>)
  - √ Students and staff in a school setting will be encouraged to wash hands or use hand sanitizer often (volunteers and visitors are not permitted under this plan):
    - After blowing your nose, coughing, or sneezing.
    - After using the restroom.
    - Before eating or preparing food.
    - Before and after touching your face.
    - After contact with animals or pets and playing outside.
    - Before and after providing routine care for another person who needs assistance (e.g., a child).
    - Before putting on and after removing gloves.
    - After touching frequently touched areas (e.g., doorknobs, handrails, shared computers)
    - Individuals providing health care services should perform hand hygiene before and after contact with each patient, contact with potentially infectious material, and before putting on and after removing PPE, including gloves. Hand hygiene after removing PPE is particularly important to remove any pathogens that might have been transferred to bare hands during the removal process.

- √ Use of cloth face coverings
  - The following guidance is being provided to students, staff, coaches, and athletes: Cloth face coverings will be worn by staff and students at times when at least 6-foot physical distancing cannot be maintained and when moving throughout the school building. If a student accesses our bus service, face coverings must be worn. If families need the school division to provide a face covering, please contact your child's school office personnel.
  - Face coverings do not have to be worn by athletes while exercising.
- √ Staying home when sick
  - The school division will conduct a health screening upon arrival at school, including a temperature check. Our school nurses have developed a protocol to limit exposure to students who are sick. Additionally, our school division will increase the disinfection of surfaces, teach hand-washing protocol, and increase the use of hand sanitizer.
  - Families should notify the school nurse if their child is exposed to COVID-19 and self-quarantine for 14 days. The families of children exposed to COVID-19 will be notified and contact tracing will be conducted by the Health Department. The Health Department will advise families about quarantine protocol.
  - Families will be taught to identify the symptoms of COVID-19 and instructed to keep their child home if symptoms are present.
- √ Encouraging physical distancing
  - Our staff and students should maintain 6-foot physical distancing to the greatest extent possible. Students will be separated by 6-feet which will lower the number of students in each classroom space at any one time.
- Maintain adequate supplies to promote healthy hygiene
  - √ The Executive Director of Student Services has utilized the supply chain recommendations from the Virginia Department of Education guidance documents to purchase medical-grade PPE for our nurses. Additional PPE is on-hand in Waynesboro and will be distributed to schools and supplies will be regularly monitored so there is not a time when supplies are not available.
- Provide signs and messaging to promote healthy hygiene
  - √ The WPS Phase III COVID-19 Mitigation Health Plan will be posted on the division webpage, as well as the webpages and social media accounts of the division and each of our schools. A separate Health Plan Guideline will be published and shared with students and families who are participating in extracurricular activities during Phase III. Parents will be asked to sign a COVID-19 Extracurricular Waiver before their child participates in activities during Phase III. Signs and messages are currently posted in frequently accessed locations throughout our schools and facilities. Additional signage will be posted to increase the promotion of hygiene and safety.
- Promote physical distancing:
  - √ Modify layouts of classrooms, communal areas, and buses to ensure social distancing is maintained
    - Due to physical distancing requirements, group sizes are limited to a maximum of 50 people in common areas like cafeterias, gyms, and auditoriums. Students will be divided into two different groups, Student Group A and Student Group B. Desks will be labeled so students sit in the assigned location. Classroom groups will be reduced to 50% attendance or less. Remote learning options are also available to students.
  - √ Develop strategies for food/dining services; these should be consistent with plans to optimize physical distancing.
    - Meals will be served in classrooms to limit the mixing of student groups and to comply with physical distancing requirements.

- √ Limit the size of gatherings consistent with executive orders and impose strict physical distancing during gatherings
  - **Wayne Hills Preschool Center, Elementary Schools, Kate Collins Middle, Waynesboro High, and Valley Academy (parents will choose one option):**
    - Option 1 (Remote Instruction)**-Students will be instructed in a totally remote learning environment at home through online, virtual, and/or packet instruction.
    - Option 2 (Hybrid Instructional Plan with 50% of enrollment attending school for in classroom instruction on a staggered schedule)**-
      - Students with last names beginning with **A through L** will attend school on **Tuesday and Thursday**.
      - Students with last names beginning with **M through Z** will attend school on **Wednesday and Friday**.
      - Students will have access to virtual and online instructional resources each day of the week.
      - On Monday each week, our staff will be at their worksite preparing for remote and in-person instruction, participating in professional development, and our buildings will be cleaned.
- √ Follow relevant VA Phase Guidance for Schools and CDC guidance for recreational sports for school-related sports and other recreational activities.
  - The school division will comply with current guidance from the Virginia High School League which is posted at [www.vhsl.org](http://www.vhsl.org). Virginia High School League has approved Model Three which delays all interscholastic athletics until December 14, 2020.

- Barriers to including these key areas in the plan

- √ The school division is concerned about transportation due to physical distancing guidelines; however, this is not a barrier to reopening. All of the components of the reopening plan have been addressed and seriously considered by our Reopening Leadership Team. There are some areas of concern that are not barriers to reopening at this time:
  - √ Limited resources and supplies for cleaning, disinfecting, and PPE from vendors
  - √ Inaccurate or incomplete reporting of symptoms and risk-factors by staff and students
  - √ Stakeholder obedience to health department guidelines and restrictions when not involved in WPS-sponsored activities which could increase risk-factors
  - √ Fiscal limitations

### Maintaining Healthy Environments

- Plan for daily health screening questions of staff and students.
  - √ The school division will conduct a health screening upon arrival at school which will include taking the temperature of staff and students. A student with a fever of 100 or higher will have additional screening and the student's family will be contacted to pick the child up. Our school nurses have developed a protocol to limit exposure to students who are sick.
  - √ Students and staff will complete the Waynesboro Schools Extracurricular Screening (see below) prior to each meeting, practice, session during Phase III. The completed form will be assessed by each teacher, coach, or sponsor prior to the beginning of each practice, meeting, session. Any affirmative response will prohibit the student from participating. The coach, teacher, or sponsor will notify their administrator who will work in consultation with the Head Nurse to plan for necessary communication and follow-up based upon the individual circumstances. Communication with parents will occur. Consultation with the Central Shenandoah Health Department will also occur. CDC guidelines will also be referenced.

- Hygiene Practices:
  - √ Create cleaning and disinfection protocols that include frequently touched surfaces, transport vehicles, schedules for increased cleaning, routine cleaning, and disinfection, ensuring adequate cleaning supplies and correct use/storage.
    - The school division has contracted with a new vendor to provide custodial supplies. All custodians will receive training about the proper cleaning protocol.
    - Transportation personnel will receive training about how to sanitize their bus, van, or car to address the spread of COVID-19.
  - √ Provide additional hand sanitizer/handwashing stations.
    - The school division has purchased additional hand sanitizer and foam soap products so they are always available to staff, students, and athletes.
  - √ Ensure adequate supplies to minimize sharing to the extent possible (dedicated student supplies, lab equipment, computers, etc).
    - School administrators have developed unique plans to address the need to minimize the sharing of supplies.
- Ensure ventilation systems operate properly and increase the circulation of outdoor air as much as possible.
  - √ Staff will be encouraged to utilize outdoor spaces and to open classroom windows as much as possible.
  - √ The school division contracts our HVAC services with a national servicer who maintains ventilation systems within manufacturer guidelines for servicing and maintenance. The frequency of filter replacement will be increased.
- Ensure that water systems and features are safe to use after a prolonged facility shutdown.
  - √ Water fountains will not be accessible by staff or students.
  - √ The water systems have been regularly used during our meal distribution efforts.
  - √ The maintenance department has conducted water monitoring as part of the regular maintenance schedule.
- Barriers to including these key elements.
  - √ Limited resources and supplies for cleaning, disinfecting, and PPE
  - √ Availability of resources and supplies from vendors
  - √ Fiscal limitations

### **Maintaining Healthy Operations**

- Implement protections for staff and children at higher risk for severe illness from COVID-19.
  - √ Remote learning opportunities are available to all students.
  - √ Administrators and nurses are reaching out to individual families and staff to partner with them to ensure a safe learning and work environment.
  - √ The Human Resources Department is working with individual employees to address concerns.
- Align plans for gatherings, field trips, and volunteer restrictions consistent with any Executive Order in place.
  - √ For the time being, only virtual field trips are permitted.
  - √ Visitors and volunteers are not permitted as part of this plan.
  - √ Educational partnerships for student teaching and practicum placements are permitted with health screenings and adherence to this plan by the college student and university.
- Implement sick leave policies and practices that enable faculty, staff, and students to stay home or self-isolate when they are sick or have been exposed.

- √ Our current policy allows for faculty, staff, and students to stay home or self-isolate when they are sick or have been exposed.
  - √ Human Resources will apply sick leave policies and practices in consideration of the “Families First Coronavirus Response Act” and guidance from the Central Shenandoah Health Department. CDC guidelines will also be referenced.
  - √ The Office of Student Services will work with individual students struggling with attendance and determine the necessity for remote learning or homebound instruction.
- Train back-up staff to ensure continuity of operations.
    - √ Executive staff will support school-based administrators to ensure continuity of operations and training of substitutes and other back-up staff.
  - Barriers to including these key elements.
    - √ Limitations with the availability of trained and certified substitutes and back up staff
    - √ Stakeholder, specifically substitute and back up staff, obedience to health department guidelines and restrictions
    - √ Fiscal limitations

### **Protecting Vulnerable Individuals**

- Create policy options to support those at higher risk for severe illness to limit their exposure risk (e.g. telework, modified job duties, virtual learning opportunities)
  - √ Accommodations will be made for voluntary participation in Phase III activities and meetings for staff and children at higher risk for severe illness from COVID-19.
  - √ Leave policies and practices will be implemented in consideration of the “Families First Coronavirus Response Act”, guidance from the Central Shenandoah Health Department, and legal counsel. CDC guidelines will also be referenced.
- Implement flexible sick leave policies and practices that enable faculty, staff, and students to stay home or self-isolate when they are sick or have been exposed.
  - √ Our current policy allows for faculty, staff, and students to stay home or self-isolate when they are sick or have been exposed.
  - √ Human Resources will apply sick leave policies and practices in consideration of the “Families First Coronavirus Response Act” and guidance from the Central Shenandoah Health Department. CDC guidelines will also be referenced.
  - √ The Office of Student Services will work with individual students struggling with attendance and determine the necessity for remote learning or homebound instruction.
- Develop policies for return to class/work after COVID-19 illness.
  - √ Accommodations will be made for voluntary participation in Phase III activities and meetings for staff and children in the event they return to extracurricular activities, meetings, or sessions after an illness from COVID-19 during Phase III.
  - √ Return-to-work policies and practices will be implemented in consideration of the “Families First Coronavirus Response Act”, guidance from the Central Shenandoah Health Department, and legal counsel. CDC guidelines will also be referenced.
- Barriers to including these key elements.
  - √ Inaccurate or incomplete reporting of diagnoses or symptoms

### **Preparing for When Someone Gets Sick**

- Separate and isolate those who present with symptoms.

- √ Individuals with symptoms will immediately be isolated and sent home. The coach, teacher, or sponsor will notify their administrator who will work in consultation with the Head Nurse to plan for necessary communication and follow-up based upon the individual circumstances. Communication with parents will occur. Consultation with the Central Shenandoah Health Department will also occur. Mitigation efforts will be implemented as directed. CDC guidelines will also be referenced.
- √ Facilitate safe transportation of those who are sick to home or healthcare facility.
  - The school division will partner with families to get students or staff home or emergency personnel if an emergent situation requires immediate action.
- √ Implement cleaning and disinfection procedures of areas used by sick individuals.
  - Mitigation efforts will be implemented as directed by the Central Shenandoah Health Department and other current guidelines. CDC guidelines will also be referenced. There will be a coordinated and ongoing effort between the Head Nurse, the Executive Director of Student Services, custodial staff, and school-based administration.
- √ Develop a communications plan with the local health department to initiate public health investigation, contact tracing, and consultation on the next steps.
  - Dr. Laura Kornegay, MD, MPH, District Director, Central Shenandoah Health Department. Our superintendent meets with Dr. Kornegay and her staff weekly and communicates via phone and email as needed. Also, the Executive Director of Student Services and our Head Nurse are in regular contact regarding health services in our school division.
  - Families should notify the school nurse if their child is exposed to COVID-19 and self-quarantine for 14 days. The families of children exposed to COVID-19 will be notified and contact tracing will be conducted by the Health Department. The Health Department will advise families about quarantine protocol.
- √ Barriers to including these key elements.
  - Limited resources and supplies for cleaning, disinfecting, and PPE
  - Availability of resources and supplies from vendors
  - Inaccurate or incomplete reporting of symptoms and diagnoses
  - Fiscal limitations

#### **Key Elements: Planning to Close**

- Determine which conditions will trigger a reduction in in-person classes.
  - √ The school division will coordinate our response with the Central Shenandoah Health Department and follow the guidance of the medical professionals. Communication with our stakeholders will be timely and transparent based on the guidance from the health department.
- Determine which conditions will trigger complete school closure.
  - √ The school division will coordinate our response with the Central Shenandoah Health Department and follow the guidance of the medical professionals. Communication with our stakeholders will be timely and transparent based on the guidance from the health department.
- Determine which conditions will trigger a complete division closure.
  - √ The school division will coordinate our response with the Central Shenandoah Health Department and follow the guidance of the medical professionals. Communication with our stakeholders will be timely and transparent based on the guidance from the health department.
- Barriers to including these key elements.
  - √ Inaccurate or incomplete reporting of symptoms and diagnoses

**Location of Plan Online:** [www.waynesboro.k12.va.us](http://www.waynesboro.k12.va.us)

Supplemental Documents and Resources Included Below:

- COVID-19 Extracurricular Waiver
- Waynesboro Schools Extracurricular Pre-Screening
- Waynesboro Schools Extracurricular Health Plan Guidelines for Phase III
- Phase III Quick Reference Guide

To be posted to our website: Staff Training Module



## COVID-19 Extracurricular Waiver Parental Consent Form

I understand that due to COVID-19 there are restrictions/guidelines for all extracurricular activities and it is the responsibility of the individual participant and their parents/guardian to follow these restrictions/guidelines. Furthermore, I understand the school administration and adult supervision will supervise each activity and to the best of their abilities maintain the restrictions/guidelines listed below. As a parent/guardian, I understand the inherent risks that are involved during the COVID-19 pandemic. By signing this waiver, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that my athlete may be exposed to or infected by COVID-19. I waive and release all rights for claims my child may have against the school, its staff, and the Waynesboro City School Board if my child contracts the COVID-19 virus.

The following restrictions/guidelines have been established by the Governor's phased reopening approach and the Centers for Disease Control and Prevention.

If socially distancing competitions, workouts or other extracurricular are taking place, the following conditions must be met:

Outdoor sports are allowable if 10 feet of physical distance can be maintained by all participants and spectators at all times and all shared items can be disinfected between uses. The total number of attendees (including both participants and spectators) cannot exceed the lesser of 50% of the occupancy load of the venue (if an occupancy load exists) or 50 persons.

Indoor sports (including practices, meetings, and classes) may occur if 10 feet of physical distance can be maintained by all participants at all items and all shared items can be disinfected between uses. The total number of attendees (including participants, referees, coaches, etc.) cannot exceed the lesser of 30% of the occupancy load of the room in which the sport is being held or 50 persons. Spectators may not be present except parents or guardians who are supervising children. Spectators must wear face coverings consistent with any active Executive Orders and due to behaviors, that may bring greater risk (e.g. cheering), it is recommended that spectators be separated by 10 feet of distance from other persons.

It is also recommended by the CDC that individuals with pre-conditions that make them more venerable to COVID-19 not participate in any workouts during the above restrictions.

Student: I \_\_\_\_\_, have read, understand and support the above statement/waiver regarding extracurricular activities.

Student signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian: I \_\_\_\_\_, have read, understand and support the above statement/waiver regarding extracurricular activities.

Parent/Guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_



## COVID-19 Extracurricular Pre-Screening Documentation

**Within the last 14 days, have you experienced the following that cannot be attributed to another health condition?**

Do you or have you had a fever in the last 14 days? Yes No

Have you experienced a loss of taste or smell? Yes No

Have you been diagnosed with COVID-19? Yes No

Have you come in contact with anyone that has been diagnosed with COVID-19? Yes No

Have you traveled outside of the United States or to CDC identified hotspots? Yes No

Participant name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Activity: \_\_\_\_\_

Sponsor: \_\_\_\_\_

Current temperature: \_\_\_\_\_



## **Extracurricular Health Plan Guidelines for Phase III**

### **Pre-Workout/Contest Screening:**

- All coaches, sponsors, teachers, sponsors, teachers, and students will be screened for signs/symptoms of COVID-19 prior to a workout by completing the provided screening form.
- Responses to screening questions for each person will be recorded and stored so that there is a record of everyone present in case a student develops COVID-19.
- Any person with positive symptoms reported will not be allowed to take part in workouts, meetings, or activities, meetings, or activities. Their parent/guardian will be contacted immediately and that individual will contact his or her primary care provider or other appropriate health professional.
- Vulnerable individuals will not oversee or participate in any workouts, meetings, or activities in-person during Phase III. Accommodations will be made for their voluntary participation.

### **Limitations on Gatherings:**

- The number of participants will be limited to the number that meets the requirements of 10 feet of social distancing guidelines.
- If locker rooms or meeting rooms are used, there must be a minimum distance of 10 feet between each individual at all times.
- Workouts, meetings, or activities will be conducted in “pods” of students with the same 5-12 students always working out together. Smaller pods can be utilized for weight training. This ensures more limited exposure if someone develops an infection.
- There must be a minimum distance of 10 feet between each individual at all times. If this is not possible indoors, then the maximum number of individuals in the room must be decreased until proper social distancing can occur. Appropriate social distancing will need to be maintained on sidelines and benches during practices. Consider using tape or paint as a guide for students and coaches, sponsors, teachers.

### **Facilities Cleaning:**

- Adequate cleaning schedules will be created and implemented for all athletic facilities to mitigate any communicable diseases.
- Prior to an individual or groups of individuals entering a facility, hard surfaces within that facility will be wiped down and sanitized (chairs, furniture in meeting rooms, locker rooms, weight room equipment, bathrooms, athletic training room tables, etc.).
- Individuals will wash their hands for a minimum of 20 seconds with warm water and soap before touching any surfaces or participating in workouts, meetings, or activities.
- Hand sanitizer will be available to individuals as they transfer from place to place.

- Weight equipment will be wiped down thoroughly before and after an individual's use of equipment.
- Appropriate clothing/shoes will be worn at all times in all areas to minimize sweat from transmitting onto equipment/surfaces. For example, shirts will be worn at all times by both male and female participants.
- Students must be encouraged to shower and wash their workout clothing immediately upon returning home.

**Physical Activity and Athletic Equipment:**

- There will be no shared athletic towels, clothing, or shoes between students.
- Students will wear their own appropriate workout clothing (do not share clothing), and individual clothing/towels will be washed and cleaned after every workout.
- All athletic equipment, including balls, will be cleaned intermittently during practices and contests. The sharing of equipment will be minimized as much as possible.
- Hand sanitizer will be at all contests and practices.
- Athletic equipment such as bats, batting helmets and catchers gear will be cleaned between each use.

**Hydration:**

- All students shall bring their own water bottle. Water bottles must not be shared.
- Hydration stations (water cows, water trough, water fountains, etc.) will not be utilized.

\*\*Additional guidelines and regulations will be provided to individual sports and coaches, sponsors, teachers as needed.

\*\*We will continue to follow the guidelines of the phases of the reopening of the Commonwealth of Virginia; including any variances that will be allowed. Our mitigation strategies will be reviewed by the local health authority.



**2020-2021 School Year**

**Phase III: COVID-19 School Reopening Plan Quick Reference Guide**

Waynesboro Public Schools are committed to providing a high-quality educational experience and a safe work environment for our students and staff. After reviewing the Virginia Department of Education’s “Recovery, Redesign, and Restart” guidance document for reopening schools, the following are key components to our reopening plan (subject to revision based on state guidelines and changing conditions):

- Waynesboro Public Schools will open for students for the 2020-2021 school year on Tuesday, August 18, 2020. The delayed start will allow teachers, administrators, and support staff to prepare to maximize the learning opportunities for our students.
- Schools are expected to comply with physical distancing requirements (6 feet) in school buildings and on school buses.
- The number of students allowed on the bus and in classrooms while maintaining physical distancing will be the main factors that impact the number of students who can attend school each day.
- Due to attendance limitations, Waynesboro Public Schools will provide instruction using a hybrid model of in-school and remote learning.
- Families with significant concerns about returning their students to school during Phase III will have the option to choose 100% remote learning.
- The chart below is adapted from page 27 of the “Recovery, Redesign, and Restart” guidance document for reopening schools and details key considerations our school division must address to reopen.

Phase III	
Permissible In-Person Instruction and Building Capacity	<p><b>Wayne Hills Preschool Center, Elementary Schools, Kate Collins Middle, Waynesboro High, and Valley Academy (parents will choose one option):</b></p> <p><b>Option 1 (Remote Instruction)-</b> Students will be instructed in a totally remote learning environment at home through online, virtual, and/or packet instruction.</p> <p><b>Option 2 (Hybrid Instructional Plan with 50% of enrollment attending school for in classroom instruction on a staggered schedule)-</b> Students with last names beginning with <b>A through L</b> will attend school on <b>Tuesday and Thursday</b>. Students with last names beginning with <b>M through Z</b> will attend school on <b>Wednesday and Friday</b>. Students will have access to virtual and online instructional resources each day of the week. On Monday each week, our staff will be at their work site preparing for remote and in-person instruction, participating in professional development, and our buildings will be sanitized.</p> <p><b>STEP Learning Lab:</b> The instructional staff will contact families directly about the individualized daily schedule for each child. Due to physical distancing requirements, students will not be able to attend the program each day.</p> <p><b>Valley Career and Technical Center/Shenandoah Valley Governor’s School:</b> To be determined in collaboration with Augusta County Schools</p> <p><b>Special Education Private Day Schools:</b> The Office of Student Services will be in contact with enrolled students to discuss the specific plans for transportation and the details relevant for each location.</p>
Gathering Limits	Due to physical distancing requirements, group sizes are limited to a maximum of 50 people in common areas like cafeterias, gyms, and auditoriums. Meals will be served in classrooms to limit the mixing of student groups and to comply with physical distancing requirements.

<b>Social Distancing</b>	Our staff and students should maintain 6-foot physical distancing to the greatest extent possible. Students will be separated by 6-feet which will lower the number of students in each classroom space at any one time.
<b>Bus Capacity</b>	Capacity on our school buses will be limited due to the required 6-foot social distancing measures. Siblings are permitted to sit on the same bus seat to increase the capacity of our school buses.
<b>Recess/Physical Education</b>	Groups of 50 or less, socially distanced, and with minimal mixing of groups. Playground surfaces and equipment will be sanitized.
<b>Health Screening and Temperature Checks</b>	<p>The school division will conduct a health screening upon arrival at school, including a temperature check. Our school nurses have developed a protocol to limit exposure to students who are sick. Additionally, our school division will increase the disinfection of surfaces, teach hand-washing protocol, and increase the use of hand sanitizer.</p> <p>Families should keep sick children at home. Families should also notify the school nurse if their child is exposed to COVID-19 and self-quarantine for 14 days. The families of children exposed to COVID-19 will be notified and contact tracing will be conducted by the Health Department. The Health Department will advise families about quarantine protocol. During the quarantine, students will be counted present if the online curriculum is accessed. If the online curriculum is not accessed, the absences will be excused.</p>
<b>Face Coverings</b>	Cloth face coverings will be worn by staff and students at times when at least 6-feet physical distancing cannot be maintained and when moving throughout the school building. If a student accesses our bus service, face coverings must be worn. If families need the school division to provide a face covering, please contact your child's school office personnel.
<b>Athletics, Extracurriculars, and Field Trips</b>	<p>Athletics- Virginia High School League has approved Model Three which delays all interscholastic athletics until December 14, 2020. Please see <a href="http://www.vhsl.org">www.vhsl.org</a> for more information.</p> <p>Extracurriculars/Clubs/Activities- For the time being, middle school and high school students and sponsors may only meet virtually.</p> <p>Field Trips- For the time being, only virtual field trips are permitted.</p>
<b>Childcare Options for Families</b>	<p>In our community, there are several options for childcare. Some options your family may consider in Waynesboro are:</p> <p>The Boys and Girls Club 302 E. Main Street (540) 949-4516 <a href="https://www.openthebluedoor.org/">https://www.openthebluedoor.org/</a></p> <p>Waynesboro Family YMCA 648 W. Wayne Avenue (540) 943-9622 <a href="https://www.waynesboroymca.com/">https://www.waynesboroymca.com/</a></p>

If you have specific questions about this plan, please contact your child's school. The phone numbers are as follows:

Wayne Hills Preschool Center-	(540) 946-4626	Kate Collins Middle-	(540) 946-4635
Berkeley Glenn Elementary-	(540) 946-4680	Waynesboro High-	(540) 946-4616
Wenonah Elementary-	(540) 946-4660	Valley Academy-	(540) 886-0573
Westwood Hills Elementary-	(540) 946-4670	STEP Learning Lab-	(540) 943-7432
William Perry Elementary-	(540) 946-4650		