

SUPPORT STAFF TIME SCHEDULES

Hours of Employment

All support staff shall work the days as specified on the "Work Schedule" issued each year by the superintendent or designee.

All secretaries shall work from 8:00 a.m. to 4:00 p.m. or the equivalent hours as otherwise assigned.

All custodians shall work eight hour shifts which includes one-half (2) hour for a meal. Schedules shall be arranged by principals.

All maintenance personnel shall work from 7:30 a.m. to 4:00 p.m. or as arranged by the superintendent or designee.

Cafeteria managers and cafeteria workers shall work the schedule prescribed by the superintendent or designee.

Teacher aides shall work teacher hours on those days pupils attend school.

Support staff members not specifically mentioned shall work from 8:00 a.m. to 4:00 p.m. or equivalent hours.

Workweek

The workweek for Waynesboro Public School employees shall begin at 12:01 a.m. on Monday and end at midnight on the following Sunday.

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