

PART-TIME AND SUBSTITUTE PROFESSIONAL STAFF EMPLOYMENT

Substitute Teachers

Substitute teachers shall meet the following qualifications:

1. Be at least 18 years of age
2. Hold a high school diploma or GED certificate, and
3. Be of sound and moral character

The Waynesboro School Board shall seek to employ substitute teachers who exceed these requirements.

Homebound Teachers

Homebound teachers will be employed on a part-time, hourly basis. They will be selected from the active file of applicants and be eligible for licensure.

Summer School Teachers

Every effort will be made to ensure summer school teachers shall meet all licensure requirements.

Interns

Arrangements for the utilization of interns in the Waynesboro school division should be initiated through the superintendent.

Student Teachers

The school division will accept student teachers only from accredited institutions. The superintendent or his/her designee shall have the responsibility for the assignment and placement of student teachers in the school system.

(continued)

Student teachers shall not be used as substitute teachers.

Student teachers enjoy the same coverage of Tort Liability Insurance as any other teacher.

Adopted: February 14, 1995

Revised: December 14, 1999

Legal Refs.: Code of Virginia, 1950, as amended, 22.1-70, 22.1-78