

**PROFESSIONAL PERSONNEL  
LEGAL LEAVE**

Jury Duty and Mandatory Court Appearances

Employees of the school division who are called for jury panels shall make every reasonable effort to render such duty to the courts.

If summoned to appear in a court case, except as a defendant in a criminal case, who is summoned or subpoenaed to appear in a court of law when a case is to be heard..." shall not "...be required to use sick leave or vacation time, as a result of absence from employment..upon giving reasonable notice to the employer of such court appearance or summons".

Adopted: February 14, 1995

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Legal Ref.: Code of Virginia, Section 18.2-465.1