

## **BOARD POLICY MANUAL**

The board shall be guided by explicit written policies that are readily accessible to the board, division employees, students, and citizens. The division manual shall be reviewed at least every five years and revised as needed.

An up-to-date copy of the school board policy manual shall be kept in the library of each school and in any public library in the division. The superintendent shall assure that an annual announcement shall be made in each division advising the public that the policy manual is available in such places.

Adopted: September 13, 1994

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Legal Ref.: Code of Virginia, 1950, as amended, Section 22.1-253.13:7